

STUDENT CODE OF CONDUCT	
Who is responsible	<p>All prospective and current students.</p> <p>The Executive Officer is responsible for determining the consequences of a student's behaviour</p>
When	At all times whilst student is engaged with Asbestos & You
Policy	This policy outlines the behaviour expectations of all students who engage with Asbestos & You.
Procedure	<p>Asbestos & You is committed to the principles of equity, diversity, and inclusion and to the belief that everybody has the right to access quality training in a safe environment regardless of their abilities, sex, gender identity, socioeconomic or cultural background.</p> <p>Asbestos & You will not tolerate abuse or any form of exploitation or harm to students, staff or other individuals with whom we connect.</p> <p>Bullying and harassment will not be tolerated, and appropriate action will be taken, up to and including expulsion of the student from training.</p> <p>Students are expected to demonstrate respect for their learning opportunity and to those who are supporting and/or sharing their learning journey.</p> <p>To demonstrate respect, each student will:</p> <ul style="list-style-type: none"> • Attend class on time. • Be polite and friendly to fellow learners, Asbestos & You staff and trainers. • Communicate class absence to the training co-ordinator at the earliest opportunity. • Read all notices forwarded by email or SMS from Asbestos & You and responding if required. • Handle equipment carefully and seek assistance to address any uncertainty • Complete all activities. • Allow others to have opinions different to your own. • Inform the trainers or training co-ordinator of any unwelcome behaviour received from others. • Leave the training facilities clean, tidy and free from vandalism. • Refrain from behaviour that threatens the wellbeing of another member of the Asbestos & You community. • Return from class breaks on time. • Wear clothing that is appropriate for the learning environment. • Advise the trainer at the beginning of class of any need to leave prior to the end of the training session. • Have personal mobile devices on silent during class time, and check messages only at break time <p>To demonstrate respect, each learner will not:</p> <ul style="list-style-type: none"> • Attend training sessions intoxicated or under the influence of any illegal substance at any time. • Attend class if ill or experiencing any flu like symptoms. • Use inappropriate language whilst attending any training session. • Plagiarise or copy work. • Post defamatory comments about Asbestos & You, staff, trainers or other students on any social media platform. • Record or video any activity at any training session without the express prior permission of Asbestos & You. This includes the recording of training events for future reference. • Use any personal mobile device during class time.

- Do anything that may bring Asbestos & You into disrepute.

Failure to comply with these expectations may result in the student being asked to leave the class. Behaviour that is not in line with the expectations of this student code of conduct will be addressed and may result in the student being removed from the training session in which they are enrolled. In this instance, the student is not entitled to a refund of course fees.